



190 14<sup>th</sup> Street NW  
Atlanta, GA 30318  
VOX 404.873-6712  
FAX 404.874.3239

## **Documents People TV Needs from an Organization Represented by an Organizational Agent:**

1. A current 501c3 government tax ID. Must be in good standing.
  2. Letter on non-profit organization letterhead stating the agent will be producing shows for the organization. Letter must have organizational officer's signature.
  3. PTV's Organizational Agent Form filled out with signatures from the organization's responsible officer and the agent to be representing the organization.
  4. Agent must also fill out a standard Channel Time Application to be turned in with the other forms.
- Any further questions, please contact Playback at People TV. Playback can be reached by calling 404-873-6712, ext. 210



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# People TV Organizational Agent Form

**All lines must be completed in order for the accompanying Channel Time Application to be accepted, stamped and processed.**

Agent's Name: \_\_\_\_\_

Agent's Address: \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Home Phone # \_\_\_\_\_ Work Phone # \_\_\_\_\_

Organization's Name: \_\_\_\_\_

Organization's Address: \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Name of organization's responsible officer: \_\_\_\_\_

Officer's position \_\_\_\_\_ Date term ends \_\_\_\_\_

IRS non-profit number \_\_\_\_\_ (attach copy of 501c3 document)

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Agent's Signature \_\_\_\_\_ Date \_\_\_\_\_

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Organizational Officer's Signature \_\_\_\_\_ Date \_\_\_\_\_